

VOLUNTEER SIGN-UP FORM
Equine Affaire—Pomona, CA—Feb 4—Feb 7, 2010

Name: _____

Address Line 1: _____

Address Line 2: _____

City: _____ State: _____ Zip: _____

Phone: *Home:* _____ *Cell:* _____

Number of Years Volunteered at Equine Affaire: _____ Year of Birth: _____

E-mail: _____ Interested in working how many shifts? _____

Circle the shifts you are willing to work during each of the pre-event and event days. Please understand that these are approximate timeframes that will be honored as closely as possible.

DAILY WORK SHIFTS

TUESDAY	10 AM-5 PM	(SET-UP)
WEDNESDAY	10 AM-5 PM (time available)	(SET-UP)
THURSDAY	8-10 AM 10-12 PM 12-2 PM 2-4 PM 4-6 PM 6-8 PM	
FRIDAY	8-10 AM 10-12 PM 12-2 PM 2-4 PM 4-6 PM 6-8 PM	
SATURDAY	8-10 AM 10-12 PM 12-2 PM 2-4 PM 4-6 PM 6-8 PM	
SUNDAY	8-10 AM 10-12 PM 12-2 PM 2-4 PM 4-6PM	
SUNDAY	5 PM-8 PM TEAR-DOWN	

The following is a list of some of the jobs that we will be filling with volunteers at the event. Please indicate the jobs you believe you would be best suited to fill...and indicate the order of your preference by writing in "1" for your first choice, "2" for your second choice, "3" for third choice, etc. We cannot guarantee that you will be assigned to any job in particular, but we will try to assign volunteers based on their preferences and abilities.

Set up of the event on Tuesday through Wednesday:

- Hanging banners, setting out chairs, distributing shopping bags _____
- Folding apparel and setting up the Affaire-Wear booth _____
- Assisting in setting up and cleaning vinyl fencing for demo rings _____
- Taping down roofing paper for walkways in the Breed Pavilion _____
- Moving equipment and supplies around the site _____

During the event (Thursday through Sunday):

- Assisting in the Information & Affaire Wear Booth _____
- Handing out event programs on foot at entrance gates _____
- Assisting with set up of round pens, jumps, and other clinic equipment _____
- Cleaning & rebedding stalls after they are vacated _____
- Assisting with straw/shavings orders at the Barn Office _____
- Assisting attendees with raffle entries on computers at the Raffle Center _____
- Assisting with youth-related activities in the Youth Pavilion _____

Strike of the event on Sunday (5:00–8:00pm):

- Taking down sponsor banners _____
- Taking down vinyl fencing from demo and presentation rings _____
- Assisting in retrieving EA equipment & bringing to Building 7 _____
- Collecting/stacking chairs in the seminar room _____
- Stacking stall mats; taking up roofing paper walkways _____

Please circle the block below that best describes your level of experience with horses.

None	Novice	Intermediate	Advanced	Expert
------	--------	--------------	----------	--------

I understand volunteer shifts are each two hours in length and that in exchange for volunteering for two shifts I will receive admission to Equine Affaire on two days. If I volunteer for three shifts, I will receive admission to Equine Affaire on three days plus an item of Equine Affaire apparel, and if I volunteer for four shifts I will receive admission to Equine Affaire plus an item of Equine Affaire apparel. I also understand that I am neither required to work as a volunteer any additional hours or shifts nor will I be asked or permitted to work more than four shifts or eight hours.

Signature of Volunteer Applicant _____ Date _____

Please return this form by December 18th to:

Melissa Ruppert
Equine Affaire, Inc.
2720 State Route 56 SW
London, OH 43140

Phone: (740) 845-0085 ext.106
Fax: (740) 845-2879
mruppert@equineaffaire.com